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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 28 January 1958

FROM : Chief, Orientation Faculty

SUBJECT: Weekly Activities Report #4, 22-28 January 1958

1. Significant Items:

Nothing to report.

2. Other Activities:

A. Intelligence Orientation

1. Intelligence Orientation #18, scheduled to begin 3 February has a present enrollment of 85 students with more anticipated. Since our full staff is available, we can handle a large student body without difficulty; however, since classroom facilities in R&S Building will be used to capacity next month, we have arranged to use Room 1016 (A&E Staff) on a part-time basis as an additional seminar room.

2. We are following the same general schedule in I.O. #18 that has been used in the past two courses, including noon-time area orientation movies. Major addition is a lecture to be given on the Office of Communications during the Support Phase.

3. The Chief, OF, is conducting a seminar preview session with the entire staff on 30 January to review and bring up-to-date material being presented in the seminars.

4. Several guest lecturers have already submitted lecture outlines and we are asking the others to do so as soon as possible. These will form the basis for a lecture file system to be established and will also be used as student handouts.

B. Exhibits

1. The Office of Communications has resolved the security problems which caused it to withdraw from the last Support Exhibit, and will participate actively in the February presentation.

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